APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, sex, national origin, disability, sexual orientation, citizenship status or any other legally protected status.

(PLEASE PRINT) Date of Application Position(s) Applied For How Did You Learn About Us? Inquiry Advertisement Relative Other Friend ☐ Employment Agency Last Name First Name Middle Name City State Zip Code Address Street Number Telephone Number(s) Social Security Number (Voluntary) Best time to contact you at home is: :___:___: If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes □ No Have you ever filed an application with us before? □ Yes □ No Have you ever been employed with us before? \square Yes □ No If Yes, give date _____ ☐ No □ No May we contact your present employer? □ Yes □ No Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status *Proof of citizenship or immigration status will be required upon employment.* □ Yes □ No Date available for work ___/__/ What is your desired salary range? _____ ☐ Full-Time (please indicate 1 2 3 shift) Are you available to work: (please indicate Mornings Afternoon Evenings) ☐ Part-Time (please indicate dates available __/_/_ - __/__) ☐ Temporary Are you currently on "lay-off" status and subject to recall? □ Yes □ No No

EDUCATION

	Name and Address of School	Course of Study	Number of Years Completed	Diploma Degree
Elementary School				
High School	-			
Undergraduate College	Z.			
Graduate Professional		1 8 = n		
Other (Specify)				
Describe any specialized	training, apprenticeship, s	kills and extra-curricula	ar activities.	
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EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer		Dates E From	mployed To	Work Performed
Address				
Telephone Number(s)		Hourly R Starting	ate/Salary Final	
Job Title	Supervisor	Starting	Final	
Reason for Leaving				·
Employer		Dates E From	mployed To	Work Performed
Address		Prom	10	
Telephone Number(s)	Hourly R Starting	ate/Salary Final	
Job Title	Supervisor			
Reason for Leaving				
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Telephone Number(s)	Hourly R	ate/Salary Final	
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates E	mployed To	Work Performed
Address				
Telephone Number(s)	Hourly R	ate/Salary Final	
Job Title	Supervisor			
Reason for Leaving				
If you	need additional space, p	olease continue o	on a separate	e sheet of paper.

List professiona You may exclude m protected status:	al, trade, business or civic activities and offices held. embership which would reveal gender, race, religion, national origin, age, ancestry, disability or other

ADDITIONAL INFORMATION

		Summarize special job-related skills and qualifications acquired from employment or other experier			
ECIALIZED SKILLS	(CHECK SKILLS/E	QUIPMENT OPERATED)		
Terminal	Spreadsheet	Production/Mobile Machinery (list)	Other (list)		
PC/MAC	Word Processing	, , , , , , , , , , , , , , , , , , ,			
Typewriter	Shorthand				
WPM	WPM				
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APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

Signature of Applicant

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Date

Arrange Interview [Remarks] Yes □ No			
ob Title	□ No Date of En Hourly Rate/ Salary	Department _		
	lied For Is Open: □		DATE	