



## Therapeutic Mentoring (TM) Referral Form

*Please complete both pages.*

Note that incomplete information may delay service delivery.

**Youth Name:** \_\_\_\_\_ **Gender:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Date of Referral:** \_\_\_\_\_  
**Age (Birth-21):** \_\_\_\_\_  
**MassHealth ID#:** \_\_\_\_\_ **Ethnicity:** \_\_\_\_\_ **Phone Numbers:** \_\_\_\_\_

**Indicate MassHealth Payer Type: *\*\*Family Assistance Not Accepted\*\****  
 1) MBHP      2) BMC (Beacon)      3) NHP (Beacon)      4) Network Health

**Guardian(s) Name:** \_\_\_\_\_ **Relationship to Child:** \_\_\_\_\_  
**Parent Name (if different):** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Town:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
**Members of Household:** \_\_\_\_\_

**DCF Worker:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ *\*Please identify if DCF custody: CRA or Legal*

**Has a TM referral been placed to another agency at the same time? If yes, which agencies?** \_\_\_\_\_

**Has the client received TM services previously? If yes, which agency? Mentor** \_\_\_\_\_

Check if Primary	ICD-10 Code	DSM-IV/DSM 5 Narrative Description (i.e. Major depressive disorder, single episode, moderate)

**Medications:**

Name	Dose	Frequency	Indication	Name	Dose	Frequency	Indication
1. _____				3. _____			
2. _____				4. _____			

**Family's Preference for Scheduling: (please circle)    Weekday    Weekend    Either**  
**Details regarding availability:** \_\_\_\_\_

**Clinical Hub Referral Source:** (\*Required at time of referral in order to obtain authorization and provide services to youth.)  
**TM is a *Hub-Dependent* service, which means the hub is responsible for including TM services on care/treatment plan, updating document quarterly, and maintaining a minimum of weekly phone contact with assigned TM.**

**ICC Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Agency:** \_\_\_\_\_

**Please complete the following steps at time of referral to ensure timely outreach:**

- |  |   |
|--|---|
| <input type="checkbox"/> Care plan and/or units have been submitted and authorized | <input type="checkbox"/> Attach Updated care plan with TM goal(s) |
| <input type="checkbox"/> Attach Current CANS                                       | <input type="checkbox"/> Attach Updated safety plan               |

**IHT Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Agency:** \_\_\_\_\_

**Please complete the following steps at time of referral to ensure timely outreach:**

- |  |   |
|--|---|
| <input type="checkbox"/> Attach Updated treatment plan with TM goal(s) | <input type="checkbox"/> Attach Current CANS        |
| <input type="checkbox"/> Attach comprehensive assessment               | <input type="checkbox"/> Attach Updated safety plan |

**Outpatient Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Agency:** \_\_\_\_\_

**Please complete the following steps at time of referral to ensure timely outreach:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Attach Updated treatment plan with TM goal(s) | <input type="checkbox"/> Attach Current CANS | <input type="checkbox"/> Attach comprehensive assessment |
|--|--|--|

**Please identify one or more of these skill building categories to be included on the updated treatment plan/care plan with descriptive goals that include TM interventions (*please circle*):**

Socialization Skills      Daily Living Skills      Problem Solving Skills      Conflict Resolution  
Anger Management Skills      Behavior Management Skills      Self- Management Skills

**At-Risk Factors or Safety Concerns Present (*please check all that apply*):**

- Suicidal Ideations       Suicidal Gestures       Self-Injurious Behavior       Homicidal Ideations
- Current Substance Use       Hx of Substance Abuse       Runs away       Violence/Aggression towards others
- Lack of social group       Gang Involvement       Sexualized Aggression/Behavior       Fire-Setting
- Takes dangerous risks       School refusal       Sexual Promiscuity       Isolates       Not med compliant
- Trauma History, *please explain:* \_\_\_\_\_
- Medical/Physical Issues, *please explain:* \_\_\_\_\_
- Other: \_\_\_\_\_

**Safety Concerns for Home-Based Mentor to Plan For (*please check all that apply*):**

- Unsafe Neighborhood       Current Domestic Violence       Violent Family Member or Person Involved With Family
- Lack of Safe Parking Available       Aggressive Animals       Suspected Illegal Substances in Home       Weapons in Home

*Please describe:* \_\_\_\_\_  
\_\_\_\_\_

**\*Please note that the following criteria excludes youth for the service:**

1. The youth displays a pattern of behavior that may pose an imminent risk to harm self or others, or sufficient impairment exists that requires a more intensive service beyond community-based interventions.
2. The youth has medical conditions or impairments that would prevent beneficial utilizations of services.
3. TM not needed to achieve identified treatment goal.
4. The youth's primary need is only for observation or for management during sport/physical activity, school, after-school activities, or recreation, or for parental respite.
5. The service needs identified in the treatment plan/care plan are being fully met by similar services.
6. The youth is placed in a residential treatment setting with no plans for return to the home setting.

**Visit [masspartnership.com](http://masspartnership.com) for more information.**

**To complete referral:**

Please fax [referral form and attachments](#) or place in Intake Supervisor's mailbox and call or email to inform of referral:

**IHT and TM Intake Supervisor**

**Phone: 508-977-8129 Fax: 508-824-0111 Email: [IHT.TMReferral@comcounseling.org](mailto:IHT.TMReferral@comcounseling.org)**

*Thank you for placing this referral with CCBC.*

**Internal Use Only**

Date received: \_\_\_\_\_

Assigned to: \_\_\_\_\_

Date Assigned: \_\_\_\_\_

Phone/Email Sent: \_\_\_\_\_ Initial: \_\_\_\_\_